



# CUSTOM FORM WIDGET

## AN INTRODUCTION

- Review: Basics of Custom Forms
- What's New: It's a Widget, File Upload & Conditional Logic
- Learn: How to control the Logic
- Examples: Think Inside the Page

If you are new to Widgets, go here to learn:

<http://www.thinkministry.com/kb/widgets/>



WHY:

WEBSITE, LOGIC, RESPONSIVE, UPLOADS

- Forms can live ON your webpage
- Form Fields utilize Logic
- Widgets are responsive and styled to your webpage
- Website guests can upload files

# REAL LIFE WIDGETS: MULTI-WIDGET PAGE EXAMPLE

Opportunity  
Finder:

Custom Form:

Subscription:

### Opportunity Finder

Campus  
Any Campus

Key Word

### Volunteer Concierge

If you're not sure which of the existing Opportunities is the right fit, let one of our volunteer specialists help.

### Stay Connected

Please complete the form below to subscribe to Volunteer Newsletter

If you're volunteering, or interested in volunteering, we'd love to connect.

First Name\*:

Last Name\*:

Email\*:

Mobile Phone:

Send

### Start Serving

Browse all open Volunteer Opportunities or use our [Volunteer Concierge](#).


### Opportunity Finder

Campus  
Any Campus

Key Word


Show Advanced

Search Opportunities




**Greener**  
Main Congregation  
Ongoing  
Greens are a vital part of making visitors feel welcomed each and every Sunday.

See Details



**O'Sullivan Ice Cream Truck Delivery**  
South Campus  
Ongoing  
Help us deliver ice cream! We make deliveries Tuesday, Thursday, and Saturday.

See Details



**Park Clean Up**  
Main Congregation  
Thu, Apr 20, 2017 4:00 PM  
We meet every other month to clean-up a local park.

See Details

### Volunteer Concierge

If you're not sure which of the existing Opportunities is the right fit, let one of our volunteer specialists help.

### Contact

First Name\* Last Name\*

Email Address\* Mobile Phone\*

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Send



REVIEW:

## BUT WHAT IS A CUSTOM FORM?

Custom Forms are a way to collect information from your website guest.

There are four ways a Form is used on the Classic Portal:

- Stand Alone\*
- Mission Trip Registration
- Event Registration
- Opportunity Responses

\*This Widget is only for Stand Alone Forms



## REVIEW: FORM DETAILS

Creating Forms has not changed:

Except:

- **NEW:** Add image via the “Attach” button on the Form Record to have it appear on the widget

For information on creating Forms see this KB:  
<http://www.thinkministry.com/kb/ministryplatform/custom-forms/>



## REVIEW: ADD FIELDS

- Creating Forms Fields has not changed.
- Except in the following ways:
  - New Field type: File Upload
  - New Conditional Logic fields (must be tied to 1 Field and 1 answer)

For information on creating Form Fields see this KB:

<http://www.thinkministry.com/kb/ministryplatform/custom-forms/editing-fields/>



## REVIEW:

### Form Editor Cloud Tool

- Transitional Notes:
  - While the Form Editor Cloud tool can still be utilized for form creation, it does not yet acknowledge File Upload types or Conditional Logic types.

For information on creating the Form Editor Cloud tool:

<http://www.thinkministry.com/kb/cloud-tools/form-editor-tool/>



## WHAT'S NEW: CREATE WIDGET

- Add Widget to your Page:
- Use Form GUID and replace GUID in box below:

```
<mpp-custom-form  
formguid="de790e5d-b083-4a94-b910-b9fe531f52f0"><mpp-custom-form>
```

**Form GUID \*:**

47c3cd6f-96ac-4858-b8be-47dc0ed7d81f



# EXAMPLES: SIMPLE TO START

## Exit Survey

You made  
all the  
difference

## Exit Survey

We will miss you! Please let us know how we can better equip and serve our team members.

### Contact

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

### Address

<input type="text"/>		
<input type="text"/>		
<input type="text"/>		
<input type="text"/>	<input type="text"/>	<input type="text"/>

We will miss you! Please fill out this short survey to help us better equip our volunteers in the future.

<input type="radio"/> Children's <input type="radio"/> Youth
<input type="radio"/> Yes <input type="radio"/> No
<input type="radio"/> Yes <input type="radio"/> No


Drag&Drop files here

or



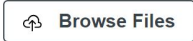
## WHAT'S NEW: ADD A FILE

- Add a field with type “File Upload”:

<b>Field Order *:</b>	11
<b>Field Label *:</b>	File Upload
<b>Field Type *:</b>	File Upload 

Drag&Drop files here

or





## WHAT'S NEW: CONDITIONAL LOGIC SETUP



The Form must have a Radio Button with answers and a subsequent question(s) associated to the Radio Button Field

- Must start with a "Radio Button" Form type
- Each field must depend on 1 answer to 1 question
- Nest fields as many deep as you would like
- Currently only available in the Custom Form Widget




# CONTROL THE LOGIC: FORM FIELDS

## Initial Question:

<b>Field Order *:</b>	<input type="text" value="2"/>
<b>Field Label *:</b>	<input type="text" value="Are you now serving in another ministry?"/>
<b>Field Type *:</b>	<input type="text" value="Radio Buttons Vertical"/>  
<b>Field Values:</b>	<div>Yes</div> <div>No</div>

## Dependent Question:

<b>Depends On:</b>	Are you now serving in another ministry?   Custom Form Dependent Fields 
<b>Depends On Value:</b>	No



## WHAT'S NEW: CONDITIONAL LOGIC EXPERIENCE

The website guest must answer a radio button field to have the potential of another Field appearing:

- Website Guest must make a selection to view dependent questions
- Guest must make a selection that has a dependant field tied to the value they chose

# EXAMPLES: SIMPLE TO START

## Exit Survey

You made  
all the  
difference

## Exit Survey

We will miss you! Please let us know how we can better equip and serve our team members.

### Contact

First Name*	Last Name*
Email Address*	Main Phone*

### Address

Select Country*	United States of America	
Address Line 1*		
Address Line 2*		
City*	State/Region*	Postal Code*

We will miss you! Please fill out this short survey to help us better equip our volunteers in the future.

Where were you serving?
<input type="radio"/> Children's
<input type="radio"/> Youth
Are you now serving in another ministry?
<input type="radio"/> Yes
<input type="radio"/> No
Would you like to have one of our staff members reach out to you?
<input type="radio"/> Yes
<input type="radio"/> No

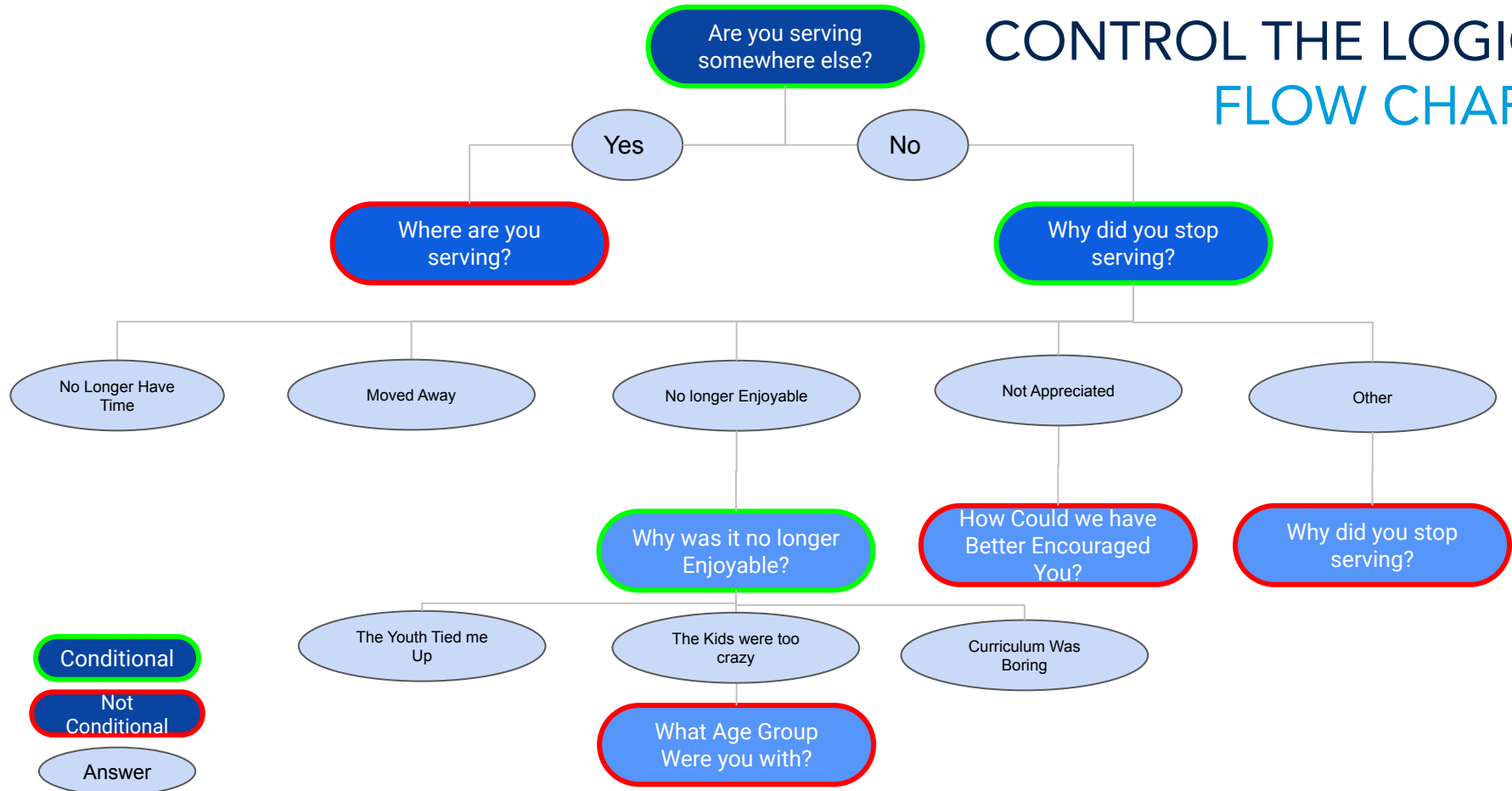
Drag&Drop files here

or

 Browse Files

Submit

# CONTROL THE LOGIC: FLOW CHART





# EXAMPLES: BEHIND THE SCENES

Field Label	Field Type	Field Values	Depends on	Depends On Value
We will miss you! Please fill o...	Instructions			
Where were you serving?	Radio Buttons V...	Children's Youth		
Are you now serving in anoth...	Radio Buttons V...	Yes No		
Where are you now serving?	Text Box		Are you now serving in anoth...	Yes
Stopped Serving	Radio Buttons H...	I moved Away I...	Are you now serving in anoth...	No
How could we have better enc...	Text Box		Stopped Serving	I am not feeling appreciated
Please expand on the reason ...	Text Box		Stopped Serving	Other
Why did serving become less ...	Radio Buttons V...	The kids were t...	Stopped Serving	I no longer enjoy volunteering
What age group were you with?	Radio Buttons V...	1st grade 2nd g...	Why did serving become less ...	The kids were too crazy
Would you like to have one of ...	Radio Buttons V...	Yes No		
Please provide a phone numb...	Text Box		Would you like to have one of...	Yes
File Upload	File Upload			





## EXAMPLES: FORM LAYOUT QUESTION 1



The image displays three overlapping form cards, each representing a different layout for a question. The top card is partially obscured by the middle card, which is in turn partially obscured by the bottom card.

**Card 1 (Top):** Shows a question "Are you" with two radio button options.

**Card 2 (Middle):** Shows a question "Are you" with two radio button options. The first option is selected (blue dot).

**Card 3 (Bottom):** Shows a question "Are you now serving in another ministry?" with two radio button options. The second option is selected (blue dot).

**Card 4 (Bottom):** Shows a question "Why did you stop serving?\*" with four radio button options.

**Card 5 (Bottom):** Shows a question "When" with a text input field.



## EXAMPLES: FORM LAYOUT QUESTION 2

Why did you stop serving?\*

Why did you stop serving?\*

Why did you stop serving?\*

Why did you stop serving?\*

☐ I moved Away   ☐ I no longer have time   ☒ I no longer enjoy volunteering  
☐ I am not feeling appreciated   ☐ Other

Please

Why did serving become less enjoyable?\*

☐ The kids were too crazy  
☐ The curriculum was boring  
☐ The Youth tried to tie me up



## EXAMPLES: FORM LAYOUT QUESTION 3

Why did serving become less enjoyable?\*



The



The



The



The kids were too crazy



The curriculum was boring



The Youth tried to tie me up

What age group were you with?



1st grade



2nd grade




3rd grade



# EXAMPLES: DEMO TIME

### Exit Survey



### Exit Survey

We will miss you! Please let us know how we can better equip and serve our team members.

**Contact**

First Name\*  Last Name\*

Email Address\*  Mobile Phone\*

**Address**

Select Country\*  United States of America

Address Line 1\*

Address Line 2

City\*  State/Region\*  Postal Code\*

We will miss you! Please fill out this short survey to help us better equip our volunteers in the future.

Where were you serving?

☐ Children's

☐ Youth

Are you now working in another ministry?

☐ Yes

☐ No

Would you like to have one of our staff members reach out to you?

☐ Yes

☐ No

Drag&Drop files here  
or

### Start Serving


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### Opportunity Finder


Service

Any Campus


See More



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**Contact**

First Name\*  Last Name\*

Email Address\*  Mobile Phone\*

Are you a current volunteer?

☐ Yes ☐ No

### Stay Connected

Please complete the form below to subscribe to Volunteer Newsletter.

If you're volunteering, or interested in volunteering, we'd love to connect.

First Name\*

Last Name\*

Email\*

Mobile Phone



# RECAP

## WEBSITE, LOGIC, FILES

- Forms can live ON your webpage
- Form Fields can utilize Logic
- Widgets are Responsive
- Website guests can upload files to you